

**MONTGOMERY COUNTY GOVERNMENT  
ROCKVILLE, MARYLAND  
CLASS SPECIFICATION**

**Code No. 000636  
Grade S-1**

**CONSERVATION/SERVICE CORPS TRAINEE**

**DEFINITION OF CLASS:**

An employee in this class receives carpentry, conservation and resource management, or horticultural/landscaping classroom and on-the-job training while participating as a crew member working on assigned program projects; or learns to provide entry-level human services through classroom training and while working in agencies which provide care and assistance to elderly, disabled, homeless, and youth populations. Work is performed under close supervision.

Participation in the training provided and performance of assigned project work provides Corps Trainees with skills to enter the job market, and an increased environmental awareness and social consciousness; and contributes to the preservation, restoration, or enhancement of environmental, historic, and cultural County resources; or provides human services through work performed in local, non-profit agencies.

**EXAMPLES OF DUTIES: (Illustrative Only)**

Conservation Corps:

- Participates as a crewmember constructing and restoring park trails and areas; clearing and stabilizing streams; installing erosion control measures; building playgrounds, park furniture, fences and bridges; landscaping and planting trees and shrubbery; and improving habitats for wildlife and stocking streams.
- Participates in education and training activities, both in a classroom setting and on-the-job.
- Performs other related duties.

Service Corps:

- Performs entry-level care-giving duties such as feeding nursing home residents, providing transportation to the homeless, or performing as a classroom aide for handicapped children in human service agencies serving special populations.
- Participates as a crewmember in the construction of human service facility improvements such as wheelchair ramps, cabinets and shelves; in performing landscaping and painting work.
- Participates in education and training activities, both in a classroom setting and on-the-job.
- Performs other related duties.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Ability to understand and follow oral directions spoken in English.
- Ability to perform the physical work involved in project assignments.
- Ability to establish and maintain effective working relationships with senior program staff, co-workers, and/or with the special populations to which human service care is given.

**MINIMUM QUALIFICATIONS:**

**Experience:** None.

**Education:** None.

**Equivalency:** Not applicable.

**LICENSE:**

- Possession and maintenance at all times of a valid Class "C" (or equivalent) driver's license from the applicant's state of residence when required for job-related duties.

**PROBATIONARY PERIOD:**

Individuals appointed to a position in this class will be required to serve a probationary period of six (6) months, during which time performance will be carefully evaluated. Continuation in this class will be contingent upon successful completion of the probationary period.

**MEDICAL EXAM PROTOCOL:** Core II Exam with a Drug/Alcohol Screen.

**Class Established:** June, 1991

**Revised:** January, 1992

March, 2001

August, 2013