

PREVIOUS SURVEY DOWNLOAD INSTRUCTIONS

Get previous year's unit information

- Go to the Units tab
- Click on the 'Export Previous Survey'

Facility **Units** Uploaded Files

Choose File No file chosen

Upload File Reset

No Unit Information.

Add Unit



[Unit Data Template](#)
[Export Previous Survey](#)

- An Excel version of the previous unit data will download automatically
- The file is ready for rent and occupancy update, and can then be used to upload this year's unit data